

ESLI 064 Oral Communication Workshop

CLASS SCHEDULE:

- July 13 – August 7 (Monday – Friday)
- 7:30 am – 9:30 am CDT (please check your local time zone)
- Conversation times will be arranged later (1 ¼ hours/week)

METHOD OF DELIVERY:

Classes are held online using Collaborate Ultra (access is provided after registration). Students must have a laptop with a web camera, a microphone, and a reliable internet connection. Headsets are recommended for better audio connection.

COURSE DESCRIPTION:

Developing fluency in oral communication for non-native speakers of English.

OBJECTIVES:

Upon completion of the course, students will be able to:

1. Prepare and deliver effective oral presentations and speeches.
2. Use appropriate language functions to discuss, respond to, and support positions in class discussions.
3. Use various language functions to participate in conversations.
4. Demonstrate the ability to understand and produce appropriate grammatical structures in spoken English.
5. Present to an external audience using an interactive “virtual” presentation.

OUTLINE:

- A. Formal Speaking (Objectives 1 & 5)
 1. Organizational structure
 - a. Prepare introduction, body, and conclusion
 - b. Include appropriate support and details
 - c. Use signal words to transition between parts
 2. Delivery
 - a. Make eye contact
 - b. Speak clearly
 - c. Use visual aids appropriate for context
 - d. Engage with audience using questions
- B. Informal Speaking (Objectives 2 & 3)
 1. Speaking skills for class discussion
 - a. Begin a discussion
 - b. Express opinions
 - c. Interrupt politely

- d. Offer others a turn
- e. Add support or details
- f. End a discussion
- 2. Active listening skills for class discussion
 - a. Give verbal and non-verbal feedback
 - b. Check understanding
 - c. Ask follow-up questions
- 3. Conversation skills
 - a. Begin and end a conversation
 - b. Initiate and participate in small talk
 - c. Make, accept, and decline invitations
 - d. Make, accept, and deny requests
 - e. Ask, give, and refuse permission
 - f. Ask for and give advice or suggestions

C. Grammar (Objective 4)

- 1. Verbs
 - a. Form affirmative and negative sentences, yes/no questions, and Wh-questions
 - b. Use modals for invitations, requests, permission, advice, and suggestions
 - c. Choose between past, present, or future tenses
- 2. Discourse connectors to show:
 - a. Time order
 - b. Compare/contrast
 - c. Reason/purpose

EVALUATION:

10%--Participation
 20%--Informal Speaking
 30%--Formal Speaking
 25%--Final Test
 15%--Final Project

GRADES

A 97-100%	C 76-78%
A- 92-96%	C- 73-75%
B+ 88-91%	D+ 70-72%
B 86-87%	D 67-69%
B- 82-85%	D- 61-66%
C+79-81%	F 60% or less

SAMPLE CALENDAR

Monday	Tuesday	Wednesday	Thursday	Friday
Syllabus & Introductions NS Unit 4 -Focus on the topic -Listening 1 vocab HW: Listening 1	NS Unit 4 -Express opinions -Listening 2 vocab Conversation Skill: Small Talk -“The American Phrasebook” -Role play	Discussion Skill -Being a leader -Being an active speaker & listener -Discussion roles & terms for skills -Practice #1	NS Unit 4 -Vocab chart -Vocab challenge Presentation Skill -Organization & outlines HW: 1 page of notes	NS Unit 4 -Collocations -Paraphrasing Presentation Skill -Quoting & paraphrasing HW: Work on presentations
Presentation Skill -Transition words -Citation examples HW: Practice presentation	Conversation Skill: Advice & Suggestions -Direct vs. indirect, using modals & unreal conditionals Presentation Skill -Partner presentations HW: Peer feedback	NS Unit 4 -Pronunciation skill -Speaking skill: asking for and giving examples Discussion Skill -Agreeing & disagreeing phrases -Practice #2 HW: Presentation reflection	NS Unit 7 -Focus on the topic -Listening 1 vocab Conversation Skill: Invitations -Formal & informal phrases -Role play HW: Listening 1	NS Unit 7 -Discussion -Listening 2 vocab Presentation Skill -Compare & contrast activity HW: Listening 2
NS Unit 7 -Vocab chart & game Presentation Skill -Intro to presentation #2 HW: Choose topics	NS Unit 7 -Collocations definitions & challenge Presentation Skill -Intro to surveys -Jigsaw reading HW: Finish survey questions	Presentation Skill -Check questions with peer review Discussion Skill -Practice #3 HW: Collect survey responses	NS Unit 7 -Grammar: make, have, let, help, get Presentation Skill -Making graphs/charts -Work on final presentations	Presentation Skill -Effective poster presentations Conversation Skill: Requests & Permission -Role play
NS Unit 7 -Speaking skill: Clarification Presentation Skill -Engaging with audience	Discussion Skill -Graded Discussions HW: Practice presentations	Cultural Comparison Presentations HW: Peer feedback	Review conversation skills, discussion skills, grammar, & presentation skills	Final Test