



SANGMYUNG UNIVERSITY
International Language and Culture Education Center

Sangmyung University
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Korean Language Education Program

Academic Years

2019
2020

EDUCATION



상명대학교
SANGMYUNG UNIVERSITY

국제언어문화교육원
INTERNATIONAL LANGUAGE AND CULTURE EDUCATION CENTER



Greetings from the President



To our dearest students who will begin a new era with fearsome intelligence and burning passion.

Sangmyung University has been cultivating an environment of harmony that is required by this era. Our Charter is premised on creative, practical, and competent humanistic principles that are founded on truth, justice and love for the past 80 years.

In addition, we have made efforts to create new fields to study and conduct leading researches to fulfill the demands of this present era and society by our excellent teaching staff.

Globalization, customer-oriented, strategic specialization and international standardization are becoming the main trends of the 21st century and becoming larger trends of this information era. Sangmyung University has been reinventing itself to meet the needs of this 21st century.

All of our Sangmyung members pursue global community ideals that encompass a create a world of harmony, giving birth to a new Sangmyung that is full of dreams, passion and love to create the best-specialized university which would be suitable to this new era for students.

This endeavor that includes change, love and pride for the new Sangmyung has begun.

We'll work hard towards providing the best education with a global vision and love so that our ambitious students can achieve their goals and fulfill their dreams.

January 1, 2019

PRESIDENT OF SANGMYUNG UNIVERSITY

Baek Ehung Gi

About Sangmyung University

In 1937, Sangmyung University was established as Sangmyung Academy for higher education. Later in 1965, it was re-established as Sangmyung Women's College of Education. Then in 1996, it was expanded and reorganized as a co-educational university. The two main campuses of Sangmyung University are located in Seoul and Cheonan. Over 13,000 students are enrolled in different undergraduate and graduate programs. As of October 2018, more than 1,380 foreign students are studying in Seoul and Cheonan Campus on different scholarships.



Greetings from the Director



International Language and Culture Education Center (ILCEC) of Sangmyung University has been re-named from Korean Language and Culture Education Center(한국언어문화교육원) which was established in March, 2005. ILCEC makes efforts to teach Korean language effectively to foreigners and overseas Koreans. Nowadays, there is a big demand of Korean language programs by international students, as Korea has been globalized and playing an important role in international market and spreading Korean culture worldwide. To keep pace with these changes, ILCEC recognized the needs of the International students and has been applying different teaching methods to maximize the learning efficiency. Every single staff and faculty member of ILCEC always consider their students priority and do their best to help them reach their goals.

Fulfill your dreams by studying Korean language at ILCEC of Sangmyung University.

January 1, 2019

Director of International Language and Culture Education Center, Sangmyung University

Cho Hang Rok

Director's Profile

- › Adviser of Korean Education Institution Representative Conference (former president)
- › Adviser of The International Association for Korean Language Education (former president)
- › Deliberative council member of operating National Institute for International Education, The Ministry of Education

Managing Principles

- Makes plans and operates student-based education.
- Assists students with university or graduate school's application process, resolves career related issues, personal issues and guides them to become members of Korean society.
- Provides the best services in a convenient location and best facilities.
- Manages and leads through his 33 year experience in Korean language education field.





Regular Program

- This program is composed of 6 levels (excluding level 7 which is a preparatory course for college entrance) and designed to assist students to learn Korean language quickly and effectively.
- Students who have completed this course will be able to speak Korean in their daily lives in Korea, and will be able to take university level classes or classes in Korean universities.



Academic Schedule : 2019~2020

Year	Semester	Course	Schedule			Placement test
			Application deadline	Interview date	Deadline for tuition payment	
2019	Spring	2019.03.18(Mon)~ 2019.05.24(Fri)	2019.02.11 (Mon)	2019.02.19(Tue)~ 2019.02.21(Thu)	2019.02.27 (Wed)	2019.03.13 (Wed)
	Summer	2019.06.17(Mon)~ 2019.08.23(Fri)	2019.05.13 (Mon)	2019.05.21(Tue)~ 2019.05.23(Thu)	2019.05.29 (Wed)	2019.06.12 (Wed)
	Fall	2019.09.23(Mon)~ 2019.11.29(Fri)	2019.08.19 (Mon)	2019.08.27(Tue)~ 2019.08.29(Thu)	2019.09.04 (Wed)	2019.09.18 (Wed)
	Winter	2019.12.16(Mon)~ 2020.02.25(Tue)	2019.11.11 (Mon)	2019.11.19(Tue)~ 2019.11.21(Thu)	2019.11.27 (Wed)	2019.12.11 (Wed)
2020	Spring	2020.03.16(Mon)~ 2020.05.25(Mon)	2020.02.10 (Mon)	2020.02.18(Tue)~ 2020.02.20(Thu)	2020.02.26 (Wed)	2020.03.11 (Wed)
	Summer	2020.06.15(Mon)~ 2020.08.21(Fri)	2020.05.08 (Fri)	2020.05.18(Mon)~ 2020.05.20(Wed)	2020.05.26 (Tue)	2020.06.10 (Wed)
	Fall	2020.09.14(Mon)~ 2020.11.24(Tue)	2020.08.07 (Fri)	2020.08.17(Mon)~ 2020.08.19(Wed)	2020.08.25 (Tue)	2020.09.09 (Wed)
	Winter	2020.12.14(Mon)~ 2021.02.23(Tue)	2020.11.06 (Fri)	2020.11.16(Mon)~ 2020.11.18(Wed)	2020.11.24 (Tue)	2020.12.09 (Wed)

*For detailed information, please refer to page 10.



Korean Language Training Program for Summer and Winter Session (Short Term)

- This program is designed for high school students, college students, and graduate students from all over the world. It offers customized courses with a minimum period of 1 week to maximum 2 months.
- This program includes various customized classes such as <Korean Language>, <Korean & Korean Culture> and <Korean & K-pop dance>, catered to the needs and choices of students.



TOPIK Preparation Program

- Students in this program aim to enter university in Korea by improving their Korean language skills. Students in Sangmyung University can acquire sufficient Korean language skills to graduate from the school. The ultimate goal of this course is to help students live in Korea with a good command of Korea language.

University Preparation Program

- Upon completing the regular Korean language program at ILCEC, students may register at the University Preparation Program in term. To acquire appropriate knowledge to take academic courses in college/university.
- With reading skills, students are capable of acquiring knowledge related to their major, as well as general information about Korean Universities.
- Language skills enable students to study in a college/university, and help them to seek information that may be required by colleges and universities and adjust themselves in the Korean society.

Tailored Courses

- This course is offered upon the request of organizations such as companies, universities, government agencies, and international relations office of SMU.
- It prepares effective and systematic curriculum. Also, it operates the course flexibly according to the learning phases and the needs of the consignment organization.



Local Sangmyung Preparatory School Abroad

- To cooperate with local college or organizations, this program provides overseas students with an opportunity to learn Korean language in the Sangmyung ILCEC for 6 months.
- Upon completing this course, students can continue their studies with new goals by getting admitted into college or graduate school.

Optimal Educational Environment

- It is located in Daehakro (대학로) which is known as the symbol and the cultural hub of Seoul.
- It features cutting-edge educational facilities and pleasant lecture rooms to improve the quality of education.
- The number in each class are limited to maximum of 14 students.
- Supporting facilities such as computer rooms and self-study rooms to help students to study in a convenient and comfortable environment.



Scholarship



- Scholarships inspire students to study with motivation.
- There is a scholarship for superior grades, special scholarship and work-study scholarship, which are given to those students who are qualified for it.
- There are great opportunities for those who are from affiliated colleges and organizations, and commissioned education.

Free After-school Tutoring

- Free after school tutoring is provided for those students who want/need it.
- It aims to focus on language skills, where student needs improvement.
- Tutors are assistant lecturers with a master's degree and have teaching experience in the field of foreign language education.



Cultural Activities

- Various interesting educational and cultural activities allow students to experience Korean culture.
- Each semester, students can experience Korean culture with various activities according to their proficiency in Korean language.
- A track and field trip on Student's Day every semester enhances students' motivation and mutual understanding between students from different countries.
- Graduation trip to the Training Centers which are located in Daechon of Sangmyung University.



Responsible Management

- Warm and caring environment helps students to learn about Korea.
- ILCEC provides counseling services to students.
- Student health insurance is ensured : Students are free from paying for medical insurance.



Experienced Faculty Members

- Students are taught by faculty members who have a good command on teaching Korean language as a foreign language.
- They are compassionate and willing to listen to student's problems and provide career guidance to them.



Master Korean

- The Korean textbook series <Master Korean> were developed and published by Sangmyung University.
- The team of distinguished professors in Korean education from Sangmyung University, have utilized their teaching experiences along with empirical data to write Korean language books which are easier and interesting to study.
- The <Master Korean> series include a total of six levels, and each level corresponds to respective level of the Test of Proficiency in Korean (TOPIK).
- Principle and methods of CLT (Communicative Language Teaching) are applied in <Master Korean> books.
- A variety of activities along with audio and visual materials are included in books.
- Students can enhance their Korean language competency from Level 1 to 6.



Korean Language Teacher Training Program

- The Korean language teacher training course of Sangmyung University is a professional course which must be studied by a Korean language teacher and appear in TOTKA(Test of Teaching Korean as a Foreign Language). Moreover, this is an online course.
- Students should apply to TOTKA(Test of Teaching Korean as a Foreign Language) after completing this course, in accordance with Framework Act on the National Language. And students will also receive a certificate by the President of the college.
- Those who cleared TOTKA(Test of Teaching Korean as a Foreign Language) will obtain Korean Teacher Licence(Level 3) by the Ministry of Culture, Sports and Tourism.
- Builds professional teachers through 'Online Korean Teacher Training Course' integrated with the latest technologies and constantly provides the information realated to Korean Language education after completion this course.
- Direct instruction of distinguished professors in Korean Education from Sangmyung University, Sogang University, Seoul National University, Ewha Woman's University and Hanyang University.

King Sejong Institute

◦ Operating the King Sejong Institute in Chennai, India

In September, 2013, International Language and Culture Education Center of Sangmyung University and InKo Center(Indo-Korean Cultural and Information Center) established the King Sejong Institute and started the King Sejong Institute Operational support project operated by The King Sejong Institute Foundation, Ministry of Culture, Sports and Tourism-affiliated corporation. King Sejong Institute in Chennai, is operated by International Language and Culture Education of Sangmyung University and InKo Center(Indo-Korean Cultural and Information Center) and they are collaborating to contribute towards cultural exchange between India and Korea as well as to the economic growth of these two countries through spreading Korean language and Korean culture in accordance with environment and demand in Chennai.

◦ Operation of King Sejong Institute in MahaSarakhm, Thailand

From September, 2014, International Language and Culture Education Center of Sangmyung University, King Sejong Institute and University of MahaSarakhm in Thailand established King Sejong Institute in MahaSarakhm. King Sejong Institute in MahaSarakhm provides opportunities to learn Korean language and culture. And it also fulfills the demand of Korean language in northeastern Thailand. As introducing Korean language and culture to suppressed demand, the institute is willing to be active in cultural exchange and contribute to expansion of cultural communication and mutual understanding between two countries.





Qualification

Foreigners or overseas Koreans with academic qualification equal to or higher than that of a high school.

Required Documents

- Application form(Written in Korean or English)
- Copy of passport
- 2 Color photos(3cm×4cm)
(Student's name must be written on the back)
- Copy of Identification card
- Certificate of graduation from the last school attended
(notarized document)
- Official academic transcript(all semesters, notarized document)
- Bank balance certificate of financial guarantor(more than USD 9,000)
※ Vietnamese citizens need a bank balance certificate of over USD 10,000
※ Bank balance must be deposited for more than 6 months.
- Family Relations Certificate
※ If your bank balance is in the name of your parents, a family relationship certificate is required(notarized document)
- Copy of the parent's identification card & passport
- Certificate of employment & income certificate the applicant's parents(original)

Tuition Fee

- Application fee: KRW 50,000(only for the first semester)
- Tuition fee: KRW 1,380,000/per semester
※ Tuition will be increased to 1,500,000 won from Fall 2019 academic year.
※ Please make sure to pay the tuition fee in the student's name
- BANK ACCOUNT

BANK	SWIFT CODE	Account Number	Account Holder
WOORI BANK	HVBKRXSEXXX	1005-201-890887	Sangmyung University

Application Procedure

Application process from abroad (C3/D4)	Submitting required documents ▶ Evaluation of application ▶ Notification of the interview schedule ▶ Interview ▶ Notification of acceptance ▶ Submission of supplementary documents and payment of tuition fee ▶ Application of visa (apply to Embassies of residence competent) ▶ Entry in Korea ▶ Taking a placement test ▶ Join classes
Application process for domestic students (Visa extension/visa changes)	Submitting required documents ▶ Evaluation of application ▶ Notification of the interview schedule ▶ Interview ▶ Notification of acceptance ▶ Submission of supplementary documents and payment of tuition fee ▶ Extension or changing visa status (apply to immigration office in person) ▶ Taking a placement test ▶ Join classes

Refund

- Refund calculation is based on the date of receipt of the refund application
- Before the beginning of the semester: 100%
- After the beginning of the semester: Refunds according to related regulations
- If your visa is not approved or rejected, you will be refunded 100% regardless of when you request a refund
- The application fee(KRW 50,000) is not refundable
- Formore detailed information on refund, please contact academic service team on the phone 82-2-764-7825

For further information, please visit ILCEC homepage <http://cklc.smu.ac.kr>

Application form of International Language and Culture Education Center

상명대학교 국제언어문화교육원 입학 지원서

■ Please mark (V) on the session in which you want to study. 희망하는 신청 학기에 (V)표시를 해주세요.

• Regular Program 정규과정

Spring () Summer () Fall () Winter () 20

I Personal Information 인적 사항

① Full Name 성명 (English)	Family Name 성	Given Name 이름
② Korean Name 한국이름		
③ Gender 성별	Male 남 ()	Female 여 ()
④ Date of Birth 생년월일	Month 월	Day 일 Year 연
⑤ Nationality 국적		
⑥ Permanent Address 본국 주소 (English)		
Tel.	Fax.	E-mail.
⑦ Mailing Address 입학하기서를 수령할 주소 (English)		
Tel.	Fax.	
⑧ Visa Status 비자 종류	⑨ Passport No. 여권번호	
⑩ Occupation 직업		
⑪ Family Information 가족관계		
Name 성명	Age 연령	Relationship 관계

Photograph
사진
(3cmX4cm)

II Previous study of the Korean language 한국어학습경력

- ① When 언제 Duration 기간 Location 장소
- ② Fluency in Korean Language(Check one) 한국어 실력 None () Poor () Average () Excellent ()

III Academic background 학력

Name of Institution 학교명 Major 전공

Period of Attendance(from-to) 재학기간 Degree or Diploma 학위

IV How long do you intend to study at ILCEC? 본 국제언어문화교육원에서의 학습 예정 기간은?

From부터 To까지

V Will you apply for a student visa? 학생 비자 신청이 필요합니까? Yes 네 () No 아니요 ()

VI Sponsor(Korean citizen) 신원보증인

Full Name 성명 Relationship 관계

Address 주소

Tel. Fax.

Write an essay in English or in Korean about your purpose to study Korean language with future plans.(use attachment)
본 국제언어문화교육원에서의 한국어 학습목적과 장래 계획에 대해서 구체적으로 영어 또는 한국어로 써주세요.(별지작성)

Signature 서명 Date 작성일

Permission of collecting and utilizing One's Personal Information

I Matters related to collection and using one's personal information

Sangmyung International language and Culture Center wants to obtain the consent of collecting and utilizing your personal information in accordance with Article 15 'The Privacy Act' to use it in order to proceed your admission procedure.

- Purpose of collecting and using personal information : Admission purpose
- Personal information contents
- Compulsory : (*Example) Name, I.D card No, Address, Bank Account No, Institution, Title
- Selective Items : Mobile No, E-mail Address (*Please write important things that may required in executing business/ If not, delete it)
- Retention of personal information : Until the object achieved

Agree ☐ Disagree ☐

II Matters related to providing one's personal information

Sangmyung International language and Culture Center wants to obtain the consent of providing your personal information in accordance with Article 17 and 18 'Privacy Act' in term to provide scholarship.

- Those receiving personal information : Sangmyung International Language and Culture Center
- Purpose of providing one's personal information : Withholding income tax report
- Personal Information Contents : (*Example) Name, I.D card No, Address, Bank Account No, Institution, Title
- Retention of personal information : Until the object achieved

Agree ☐ Disagree ☐

III Matters related to process one's personal identification information

Sangmyung International Language and Culture Center wants to obtain the consent of processing your personal identification information in accordance with Article 24 'Personal Information Protecting Law' in term to provide scholarship.

- Purpose of collecting personal identification information : Providing scholarship
- Items to collect for personal identification information : Identification Card Number
- Retention of personal information : Until the object achieved

Agree ☐ Disagree ☐

※ One's can disagree with above-mentioned items from 1 to 3. But it is noticed that if you don't agree, it is impossible for us to provide Reward/Acknowledgment prize.(legal representative consent is required for the people less than 14 years old)

Day Month year Name: (Signature)